

NOTRE DAME COLLEGE

NETWORK ADMINISTRATOR

Key Selection Criteria

The successful applicant will demonstrate:

1. A commitment to work within the values and ethos of Notre Dame College.
2. A high level of written and interpersonal communication skills.
3. Excellent organisational skills.
4. An ongoing commitment to professional development.
5. Wide knowledge and experience within ICT.
6. An ability to lead and manage a team.
7. An ability to work within a team.
8. A capacity to interact positively with a wide range of people including students, parents and staff.
9. An ability to provide professional development to a range of staff and departments within the College.
10. An ability to meet deadlines.
11. A pro-active, forward thinking approach.

Conditions of Employment:

1. Salary and Conditions are in accordance with the Victorian Catholic Education Multi Employer Agreement 2008.
2. Pre-employment checks including proof of identity, qualifications, Working with Children Check and three referees are required.