



Notre Dame
COLLEGE

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9 November 2022

Dear Year 9 Parents and Guardians

The whole school Early Commencement Program (ECP) is fast approaching, commencing on Monday 28 November. The primary goal of ECP is to engage all learners with key content for their selected course of study in preparation for 2023. Staff at the College are working hard to plan and prepare engaging lessons for students to set their learning on a positive path.

The two-week ECP timetable will feature all the subjects for their year level and chosen course of study. Where possible the teachers delivering the ECP program will be the students' subject teacher in 2023. Keep in mind this is not possible for new staff joining our community next year. Student timetables will be available on SEQTA Learn and Engage prior to ECP commencing.

Students' subjects have been confirmed and students have had a small window of opportunity to request a subject change up to 11 November.

Teachers have prepared engaging lessons and will continue to maintain Google Classrooms for students to access learning expectations and digital materials over the two-week period. It is expected that VCE students will have purchased the necessary textbooks for their subjects. For ECP, students require their stationery items as per booklist. In addition, students need to bring their school laptop and current planner. Booklists for each Year Level can be accessed through Quicklinks on the NDC Website. During ECP students may be required to complete home study and/or complete unfinished work during ECP classes. Additional holiday homework is not an expectation, unless students are completing Unit 3 and 4 subjects.

The College will maintain high expectations for ECP; it is expected that all students, in all years, attend every day of ECP in full and correct uniform. If a student is absent normal practice should be followed and the school contacted. Furthermore, if a student has an appointment, it would be preferred if these were outside school hours, however if this is not possible, the usual process for late arrival to school and leave passes should be followed. Students have a responsibility to ensure that their notebook computer is fully charged each day.

Throughout ECP, the Wellbeing Team will continue to be available to students who require support. The Wellbeing Team have worked together, alongside the Heads of House, Learning Community Leaders, and Learning Diversity to ensure relevant information has been shared that will assist students in their transition from one program to another.

The following link from School TV on the College Website has helpful information pertinent to various transitional stages in schools - not only with a focus on beginning primary or secondary school. [School TV - Managing School Transitions](#)

The College website contains a copy of the calendar that outlines key events for the end of the year. Further information pertaining to specific arrangements for different year levels will be provided to students via SEQTA notices.

Pastoral groups for 2023, whilst in houses, will also be in year levels, which is a change from our practice of vertical pastoral groups. We have planned time on Thursday, 24 November for students to meet with their new pastoral group and to have their 2023 lockers allocated. This includes our current year 9 students who will come into Knight St for lessons 5 and 6.

All current 9 students coming back to Knight St for ECP who are eligible for either Conveyance or SBP will have a card provided by NDC which can be presented to your bus drivers when travelling to and from school.

Date	Year 9 in 2022 / Year 10 in 2023
Wednesday 23 November	<ul style="list-style-type: none"> • Year 9 Start at Knight Street • Lesson 1 - Mass St Brendan's • 10:30am - End of Day <p>Year 9 Pool Day (Mooroopna)</p>
Thursday 24 November	<ul style="list-style-type: none"> • Lesson 1 & 2 • Lesson 3 - Year 9 assembly - Lesson 4 <ul style="list-style-type: none"> ○ Clean up / House time ○ Group photo - lunch and depart for Knight Street • Arrive 1.40pm <ul style="list-style-type: none"> ○ Bus to Knight St - Stadium welcome and introductions by Senior HOH and Year 10 PGL. House assembly, lockers, timetable, Northside orientation.
Friday 25 November	<ul style="list-style-type: none"> • ECP Planning Day for Teaching Staff (Student Free Day)
Monday 28 November - (Day 1)	<ul style="list-style-type: none"> • Start Year 10 2023 classes
Tuesday 29 November - (Day 2)	<ul style="list-style-type: none"> • Year 10 2023 classes Knight St

Wednesday 30 November - (Day 3) to Friday 9 December - (Day 10)	<ul style="list-style-type: none">• Year 10 2023 classes Knight St
Monday 12 December - (Day 1) to Wednesday 14 December (Day 3)	<ul style="list-style-type: none">• Not required

If you have any questions please contact Deputy Principals, Kris Walker or Emma Reynoldson on 5822 8400.

Yours sincerely



John Cortese
Principal