



Notre Dame
COLLEGE

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9 November 2022

Dear Year 10 and 11 Parents and Guardians

The whole school Early Commencement Program (ECP) is fast approaching, commencing on Monday 28 November. The primary goal of ECP is to engage all learners with key content for their selected course of study in preparation for 2023. Staff at the College are working hard to plan and prepare engaging lessons for students to set their learning on a positive path.

The two-week ECP timetable will feature all the subjects for their year level and chosen course of study. Where possible the teachers delivering the ECP program will be the students' subject teacher in 2023. Keep in mind this is not possible for new staff joining our community next year. Student timetables will be available on SEQTA Learn and Engage prior to ECP commencing.

Students' subjects have been confirmed and students have had a small window of opportunity to request a subject change up to 11 November.

Teachers have prepared engaging lessons and will continue to maintain Google Classrooms for students to access learning expectations and digital materials over the two-week period. It is expected that VCE students will have purchased the necessary textbooks for their subjects. For ECP, students require their stationery items as per booklist. In addition, students need to bring their school laptop and current planner. Booklists for each Year Level can be accessed through Quicklinks on the NDC Website. During ECP students may be required to complete home study and/or complete unfinished work during ECP classes. Additional holiday homework is not an expectation, unless students are completing Unit 3 and 4 subjects.

The College will maintain high expectations for ECP; it is expected that all students, in all years, attend every day of ECP in full and correct uniform. If a student is absent normal practice should be followed and the school contacted. Furthermore, if a student has an appointment, it would be preferred if these were outside school hours, however if this is not possible, the usual process for late arrival to school and leave passes should be followed. Students have a responsibility to ensure that their notebook computer is fully charged each day.

The College website contains a copy of the calendar that outlines key events for the end of the year. Further information pertaining to specific arrangements for different year levels will be provided to students via SEQTA notices.

Pastoral groups for 2023, whilst in houses, will also be in year levels, which is a change from our practice of vertical pastoral groups. We have planned time on Thursday, 24 November for

students to meet with their new pastoral group and to have their 2023 lockers allocated. This includes our current year 9 students who will come into Knight St for lessons 5 and 6.

All current 9 students coming back to Knight St for ECP who are eligible for either Conveyance or SBP will have a card provided by NDC which can be presented to your bus drivers when travelling to and from school.

Date	Year 10 & 11 in 2022 / Year 11 & 12 in 2023
Friday 18 November	<ul style="list-style-type: none"> • Lesson 1 Year 10 & 11 Final 2022 Mass
Monday 21 November	<ul style="list-style-type: none"> • Year 10 – Normal Timetabled Classes • Year 11 Exams Commence
Thursday 24 November	<ul style="list-style-type: none"> • Year 10 – Normal Timetabled Classes • Year 11 Exams Conclude
Friday 25 November	<ul style="list-style-type: none"> • ECP Planning Day for Teaching Staff (Student Free Day)
Monday 28 November - (Day 1)	<ul style="list-style-type: none"> • Start Year 11 and Year 12 2023
Tuesday 29 November - (Day 2)	<ul style="list-style-type: none"> • Year 11 and 12 ECP classes
Wednesday 30 November - (Day 3) to Friday 9 December - (Day 10)	<ul style="list-style-type: none"> • Year 11 and 12 ECP classes
Monday 12 December - (Day 1) to Wednesday 14 December (Day 3)	<ul style="list-style-type: none"> • Not required

If you have any questions please contact Deputy Principal, Kris Walker or Head of House on 5822 8400.

Yours sincerely



John Cortese
Principal